



Minutes

Community Advisory Commission

Wednesday, April 3, 2019

Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

I. Roll Call: **Present:** Chair Van Lan Truong , **Vice-Chair** Ashish Kathapurkar, Thelma Batilo, Oscar Leon, Jose Rosario, Ashok Sharma, George Chen, Vishal Gandhi
Excused Absence: Michelle Manassau, Syed Mohsin
Absent: Mike Bilbao

II. Seating of Alternates: Alternates Present: George Chen, Vishal Gandhi

III. Pledge of Allegiance: Thelma Batillo led the Pledge of Allegiance.

IV. Approval of Agenda: Motion to move item C to the first business item. Motion carried unanimously.

V. Approval of Minutes: March 6, 2019. Motion carried unanimously.

VI. Public Forum: None

VII. Announcements

A. Robert Musallam announced new hire with the Housing Department, Sara Court.

VIII. Liaison Report: Bob Nuñez

A. Bob Nuñez filled the Commission in on a discussion that took place at the City Council Meeting on 4/2/2019. Bob stated that it is a priority of the Council to address 250 students within the Milpitas Unified School District that are experiencing homelessness or displacement. Council would like to see if it is possible to use CDBG funds to help them or review options with Santa Clara County.

IX. Business Items

A. Neighborhood Beautification Awards

Patrick Taguchi is the City point person for the event and reviewed the program. Patrick informed the group of the low participation and encouraged CAC members who are not judging the competition to nominate and spread the word about the event.

Public comment inquiring about the deadline for the application. Deadline set for July 31, 2019.

Motion to proceed with the current application for this year's event as is. Motion carried unanimously.

Action Item: All Commissioners, except members of the NBO Awards Sub-committee, are to do more outreach and nominating to get more participants involved in the event. NBO Awards Subcommittee is to discuss forms of awards and seek sponsor funding.

B. Spring Cleaning Day Review

Spring Clean up was held on March 16, 2019, at the Pioneer Mobile Home Park.

Former staff liaison Avery Stark debriefed about the success of the event, including a turnout of 80+ students and a donation from Milpitas Sanitation.

Recommendations for improvement included more or larger debris boxes and better timeliness. The group would like to recognize the volunteers/participants with a certificate of appreciation. Council Member Bob Nuñez stated that he would follow up with this request upon receipt of information from the Commission members.

Van Lan Truong stated that Friendly Mobile Home Park expressed interest in being a site for the event for next year. This was tabled until the planning process begins next year.

Action Item: Investigate a certificate of appreciation for Milpitas Cares and the students who volunteered.

C. CDBG Review

CDBG funding allocation was held on March 28, 2019.

The group expressed interest in having more information about the criteria of eligibility and scoring for applicants of CDBG funding. There was some concern of the use of funds, specifically for Terrace Gardens maintenance repairs. Staff explained that in the upcoming years there will be an emphasis on increasing outreach to get a wider range of applicants. Staff clarified that ultimately the members of the CAC are not required to fund certain projects, and that they are making recommendations to the City Council.

Commission members expressed concern regarding the ineligibility of the Milpitas Food Pantry for CDBG funds.

Council member Bob Nuñez inquired about Terrace Gardens' eligibility for CDBG funds and what happens with the surplus funds from Terrace Gardens. The Commission would like to discuss this further in future agendas.

Staff recommendations for improvement in the future included further preparation prior to the CDBG meeting and planning more time for questions next year.

D. National Night Out

The Commission members began initial discussions for the planning of this year's National Night Out. Motion to move this item to the next meeting, with feedback from the subcommittee for the National Night Out. Motion carried unanimously.

Members discussed George Chen becoming a member of the subcommittee to replace Sayed Mohsin, and adding Ashish Kathapurkar as the new alternate. Motion carried unanimously.

Action Item: Staff liaison to introduce sub-committee members to the MPD contact for the event.

X. Adjournment: to May meeting